



Social Justice Tribunals Ontario

Providing fair and accessible dispute resolution

Human Rights Tribunal of Ontario
655 Bay Street, 14th Floor
Toronto ON M7A 2A3
Tel: 416-326-1312 or 1-866-598-0322
Fax: 416-326-2199 or 1-866-355-6099

Tribunaux de justice sociale Ontario

Pour une justice accessible et équitable

Tribunal des droits de la personne de l'Ontario
655, rue Bay, 14^e étage
Toronto ON M7A 2A3
Tél.: 416-326-1312 ou 1-866-598-0322
Télééc.: 416-326-2199 ou 1-866-355-6099

NOTICE OF HEARING

HRTO FILE: 2010-07633-I

April 1, 2016

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**Re: Michael Jack v. Her Majesty the Queen in Right of Ontario as
represented by the Ministry of Community Safety & Correctional
Services and operating as the Ontario Provincial Police**

Child and Family Services Review Board
Custody Review Board
Human Rights Tribunal of Ontario
Landlord and Tenant Board Ontario
Special Education (*English*) Tribunal Ontario
Special Education (*French*) Tribunal Ontario
Social Benefits Tribunal

Commission de révision des services à l'enfance et à la famille
Commission de révision des placements sous garde
Tribunal des droits de la personne de l'Ontario
Commission de la location immobilière
Tribunal de l'enfance en difficulté de l'Ontario (*anglais*)
Tribunal de l'enfance en difficulté de l'Ontario (*français*)
Tribunal de l'aide sociale

A hearing before the Human Rights Tribunal of Ontario has been scheduled for **continuation on September 7, 8, 9, 12, 13, 14, 15 and 16, 2016** at **655 Bay Street, 14th Floor, Toronto, Ontario** starting at **9:30 a.m., E.S.T.** The purpose of this hearing is to determine the above Application, filed under the *Human Rights Code*, R.S.O. 1990, c. H.19.

IMPORTANT INFORMATION

Please read this entire notice right away. It explains what you must do before the hearing. It also explains what you must do within the next 14 days if you need to reschedule the hearing.

For more information or explanations of legal terms, see the HRTO's Rules of Procedure and the Guide to Preparing for a Hearing Before the HRTO, available on the HRTO's website (www.sjto.gov.on.ca/hrto/) or from the Registrar's Office.

RESCHEDULING AND ADJOURNMENTS

If you cannot attend the hearing on the date(s) scheduled, you must act within 14 days of the date of this Notice to arrange for rescheduling. After that, a hearing will be adjourned or rescheduled only in exceptional circumstances, even if both parties agree to an adjournment. Retaining a new representative who is not available or prepared to proceed on the scheduled date is normally not considered an exceptional circumstance.

If you need to reschedule, contact the other parties immediately and try to agree on dates that are within 12 weeks of the original hearing date(s). One of the parties, copied to the others, can send the agreed to dates to the HRTO Registrar. The HRTO will make every effort to schedule the hearing for the dates provided by the parties.

If you cannot agree on new dates within two weeks of this notice, the party asking for the rescheduling must contact the HRTO Registrar in writing, copied to all other parties or their representative, and provide five available dates (or blocks of dates if the hearing is scheduled for multiple days) that are within 12 weeks of the originally scheduled hearing date(s).

The HRTO will contact the other parties and try to obtain mutually agreeable dates. If the other parties do not respond or are unable to agree on dates, the HRTO will set the date(s) for the hearing without agreement. Please remember to provide copies to the other parties of anything you send to the HRTO Registrar.

Requests for rescheduling and adjournment will be dealt with in accordance with the Practice Direction on Scheduling located on the HRTO's website at www.sjto.gov.on.ca/hrto/rules-and-practice-directions/.

CONTACT INFORMATION

The HRTO will send information to the address you have provided to us. If your contact information changes, you must immediately advise the HRTO and the other parties. We may send you directions before the hearing that require you to take action, so be sure to check your e-mail and mail regularly. If an applicant fails to respond, the Application may be dismissed. If a respondent fails to respond, they may lose the ability to present a defence.

FAILURE TO ATTEND THE HEARING

If you do not attend the hearing after receiving proper notice, the HRTO may proceed in your absence (if you are a respondent or intervener) or dismiss the Application as abandoned (if you are the applicant).

FILING DOCUMENTS WITH THE HRTO

All written communications must be addressed to the Registrar. Any documents, including emails, **must** be copied to the other parties before being filed with the HRTO. The HRTO will not accept any materials unless you confirm that they have been copied to the other parties. (Rules 1.12 and 1.20).

Our computer system requires that documents filed with the HRTO as email attachments must be less than 10 Mb in any one email. Rule 1.17(c).

You must file a paper and an electronic copy or a second unbound, preferably not tabbed, paper copy of any bound documents.

SETTLEMENT BY PARTIES

The HRTO encourages parties to have settlement discussions between themselves. These discussions and any related correspondence are confidential between the parties and should not be shared with the HRTO.

If the parties have reached an agreement before the hearing, the hearing will not be cancelled until a complete and signed Settlement (Form 25) is filed with the HRTO. Minutes of Settlement should not be filed with the HRTO.

ACCOMMODATION

You, your representative and your witnesses are entitled to accommodation of any *Human Rights Code*-related needs. The SJTO/HRTO's Accessibility and Accommodation Policy is available at www.sjto.gov.on.ca/en/accessibility-and-diversity/. Notify the Registrar as soon as possible if accommodation is required.

FRAGRANCE POLICY

As fragrances cause health problems for some individuals, the HRTO asks people attending in-person hearings and mediations and coming to its offices not to use scented products such as perfumes, after-shave, creams or hair-care products.

RULES, GUIDES, POLICIES AND PRACTICE DIRECTIONS

Please review the HRTO's Rules of Procedure, Guides, Policies and Practice Directions available at www.sjto.gov.on.ca/hrto/, by email hrto.registrar@ontario.ca, by phone (toll-free at 1-866-598-0322 or in Toronto at 416-326-1312 or TTY toll-free at 1-866-607-1240 or TTY Toronto 416-326-2027) or in person at 655 Bay St, 14th Floor, Toronto, Ontario. These documents are available in a variety of accessible formats.